

## **Administrative Procedure 375 - High School Graduation**

## **Background**

The Division appreciates the recognition of academic accomplishments in high school graduation ceremonies. Principals are required to develop and maintain procedures applicable to their school.

## **Procedures**

- 1. Graduation ceremonies may include, but are not limited to the following:
  - 1.1 Invocation;
  - 1.2 Guest Speaker;
  - 1.3 Valedictorian Address;
  - 1.4 Recognition of Graduates;
  - 1.5 Presentation of Certificates
  - 1.6 Student Achievements/Scholarships;
  - 1.7 Principal's Message;
  - 1.8 Board/Division Message.
- 2. Board members, Division Office staff, and other dignitaries are to be recognized as part of the graduation ceremony.
- 3. Principals will correlate dates and notify the superintendent as early as possible.
- 4. The Division believes that "Safe Grad" activities (activities which may involve use of alcohol or controlled substances) are not supported by the Division or any school. Due to the nature of the activities and potential legal ramifications for the Division and employees of the Division, no such activities shall be organized, promoted, or supported on school property or by Division staff.

Effective: 2003-05-14

Amended: 2016-06-16; 2022-01-01