

Administrative Procedure 235 - Adult Education

Background

The Division will accept adult students, 20 years of age or over on September 1 of a year, in existing school programs providing space is available, if such enrollments do not interfere with the normal school operation and if there is no cost to the Division for providing the course/program.

Procedures

1. Enrollment of adult students will be the direct responsibility of the Principal.
2. Adult students are defined as those who are 20 years of age or older as of September 1.
3. Adult students shall be required to follow the tenets of regular school rules and regulations.
4. Adult students may be registered in Division schools when space and resources are available. This determination shall be made by the school's Principal.
5. Adult students may be enrolled only if, in the opinion of the Principal, an appropriate program is available.
6. It is the responsibility of the Principal to set a course fee. These fees shall not exceed the cost to the school for having the adult student enrolled in a course(s)/program.
7. With respect to instructional materials, adult students will be expected to pay fees as established by the Principal.
8. Adult education students will be responsible for their own transportation to and from school. Upon written request, the Director of Transportation Services may grant authorization for an adult student to travel on a school bus.
 - 8.1 A transportation fee may be levied.

Reference: Section 3, 11, 18, 23, 31, 33, 52, 53, 197, 222 Education Act

Effective: 1995-06-08

Amended: 2016-06-16; 2021-04-04