

Administrative Procedure 204 - Hutterite Colony Education

Background

The Division in cooperation with the Hutterite Colonies is providing an educational program for the students in these schools according to the requirements of the *Education Act* and honouring the religious principles of the Hutterian Brethren Church.

Procedures

1. For the purpose of administration and operations of Hutterite Colony Schools, the Division will consider all such schools to be a single school site. All funds will be pooled and administered through the Division accounting system under the direction of the Colony Schools Principal.
2. A record of the financial operation for each Colony School and the Colony Schools pooled together will be maintained by the Division and a financial statement will be presented to the Colony Leaders' Committee annually following the Board's approval of the Division's Audited Financial Statement.
3. An annual budget will be prepared for Colony Schools by the Colony Principal in collaboration with Central Services administration and presented to the Colony Leaders' Committee.
4. Each Colony shall provide a separate, well-maintained building that meets all building, health, and safety standards for a school facility, and adequately provides for the educational program prescribed by applicable legislation. The Colony shall provide the operating utilities for the school building, including heat, power, and water.
5. The Division shall provide staffing as per plans of the Colony Schools' Principal (in consultation with the Superintendent) for each Colony School and shall be responsible for:
 - 5.1 the selection, placement, supervision, and evaluation of all staff
 - 5.2 the payment of all Division employees' salaries and benefits according to existing Board policies, administrative procedures and collective agreements for such personnel.
6. The Division shall provide teacher supplies and instructional materials as determined by the Colony Principal in consultation with the teacher(s) for each Colony School.
7. The Superintendent shall consult with representatives from each Colony and the Colony teacher(s) on matters regarding the operation of the school.

8. Each Colony will be responsible for:
 - 8.1 providing and maintaining playground equipment for its school.
 - 8.2 the payment of a levy or other fees as may be assessed by the Division, in consultation with the Hutterite colony education representatives.
 9. The purchase and maintenance of equipment such as photocopiers, fax machines, printers, etc. for use in the Colony schools will be the responsibility of the Division and expensed through the education budget for colony schools.
 10. The purchase and maintenance of furnishings for the school, such as blackboards, whiteboards, student desks and tables, etc. shall be the responsibility of the Division and expensed through the education budget for colony schools.
 11. The purchase of individual student supplies as required for use by each student in the educational program shall be the responsibility of the Division and expensed through the education budget for colony schools.
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Reference: Section 3, 4, 7, 11, 16, 18, 32, 33, 52, 53, 196, 197, 222 Education Act

Effective: 1996-04-24

Amended: 2017-02-13; 2021-04-04; 2023-01-17