

Administrative Procedure 162 - Prohibited Recreational Consumables

Background

The Division recognizes its responsibility to ensure the creation of a healthy working and learning environment for staff and students. To that end, the use of (or being under the influence of) certain recreational consumables are incompatible with that goal. The Division prohibits the possession of, the use of, or to be under the influence of certain recreational consumables while on Division premises or property (including vehicles or leased assets), during all Division activities or events.

Definitions

Recreational Consumables: Include, but not limited to, the following products and associated paraphernalia:

- Smoking or vaping products This includes water pipes, hookahs and E-cigarettes, papers, tubes and filters intended for use with that product, and the parts that may be used with the device.
- Tobacco or cannabis consumables of any type
- Alcohol
- Illegal Substances

Procedures

1. All Division buildings, Division vehicles, private vehicles on Division property, and grounds are designated to be free of recreational consumables.
2. The Principal shall ensure all students, staff, parents, visitors and community user groups are made aware of the recreational consumables free requirement.
3. Recreational consumables and associated products are prohibited at any school-sponsored graduation ceremony or activity, including extracurricular and curricular activities.
4. Supervisors shall inform their staff members that the use of recreational consumables is prohibited in or on Division property. Principals must ensure staff and student behaviours align with this Administrative Procedure, including communication of expectations and ensuring follow-up for behaviours that do not align.
5. Staff who contravene this Administrative Procedure shall be subject to discipline up to and including suspension and termination of employment. Staff are also to be aware of [Administration Procedure 404 - Employee Conduct](#).
6. Students who contravene this Administrative Procedure shall be subject to disciplinary action which may include suspension or expulsion. Students may also be jeopardizing

scholarship awards and permission to play on school athletic teams, attend sporting events, and/or to participate in school-related field trips. Students and parents are to be aware of [Administration Procedure 350 - Student Code of Conduct](#).

7. Appropriate signs will be placed in all Division facilities and properties, and suitable notification will be made in all student handbooks.
8. Cannabis may be allowed where its use is solely under a prescription by a medical doctor.
9. Medical exemptions, including cannabis, may be considered on a case-by-case basis and must be approved by the Superintendent.
10. School staff will educate students about the health risks of recreational consumables.
11. Any members of the public who are in contravention of this Administrative Procedure may lose their right to enter or use the premises.
12. In school buildings, the right of entry shall be withheld at the discretion of the Principal of the building or the Secretary Treasurer. Failure to comply with the request to leave the premises or failure to remain off the premises may result in a charge of "Trespassing" being laid.
13. Individuals and groups seeking to use school facilities shall be notified of the provisions of this Administrative Procedure when the application is made for the use of the facilities.
14. The Division recognizes the traditional use of tobacco by Indigenous people as part of their spiritual practices. With the prior approval of the Principal or supervisor, the use of tobacco is permitted as part of religious and ceremonial events. Allowances for smudging are explained in Appendix B.
15. Additional resources for staff on vaping are available through these links:
 - [What is Vaping?](#)
 - [5 Vaping Facts You Need to Know](#)
 - [The Cons of E-Cigarettes](#)
 - [7 Things You Need to Know about Edible Cannabis](#)

Reference: Section 31, 32, 33, 52, 53, 68, 196, 197, 204, 222, 225 Education Act
Tobacco and Smoking Reduction Act
Tobacco and Smoking Reduction Regulation

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